

Forest Park Elementary PTA - General and Board Meeting
September 12, 2017 @ 8:15am
FPE cafeteria

Attendees: See sign in sheet on the last page of minutes for June 6, 2017.

Call to Order: Meeting called to order at 8:17am.

President's Report: Valerie Weaks

- **Decision:** Proposal to approve the minutes from June's meeting was approved with all voting in favor and one abstention
- Valerie provided context on the PTA, meeting cadence, and introduced the board members.
- Valerie updated us on the Charleston Wrap fundraiser, starting on 9/19, which is an every-other-year fundraiser.

Principal's Report: Lisa Newlyn

- Lisa thanked us for a smooth start to the year.
- This year's enrollment is 443. The projection back in the spring was 431.
- There were some moves at the school over the summer. Lab is now is P8, Wade's former classroom. This led to a light discussion about condition of some of the portables.
Action: Have a deeper discussion to better understand the issues and facts. Suggested that a small group of concerned parents be present.
- Lisa asked for PTA financial support of \$3,000 for a cart to meet a PPS Facilities requirement on technology equipment. Inquired if any connections at Anthro to see if a cart could be donated or sold to us at a discount. Sunita suggested looking into a donation by Intel.
Action: Confirm next steps for procuring computer cart at October meeting.
- Lisa want to order the Chromebooks in next few days.
Action: Sunita has a connection and will discuss with Lisa an option for possible Chromebook discount.
- Lisa will start scheduling volunteer orientation shortly. Objective is to drive common understanding of procedures/guidelines especially during school day (e.g. student privacy). While not mandatory for returning parents, Lisa would prefer if volunteers came again.
Action: Lisa to discuss volunteer guidelines at October PTA meeting
- Lisa plans to continue equity work this year, including a new offering, which was mentioned in her 9/8/2017 newsletter called White Ally Training.
- Lisa asked for support to promoting the Kinder/New Family social on 9/16 at the Hays.
Action: Valerie will ask the 3 Kinder teachers to make mention of it at BTS Night on 9/14.
- Lisa also asked for support on assigning new Kinder families with a "buddy".
Action: PTA will confirm that Site Council will take the lead on this again this year.

Treasurer's Report: Stephanie Chang

- **Decision:** 2016-2017 annual budget report was approved
- PTA Budget for 2017-18 is \$17,822.
Decision: Proposal to approve the 2017-18 budget was approved
- Current balance is \$33,573. Should end the year with \$15,748.
- Appears that we have the \$3,000 in the budget to fund the cart that Lisa requested during Principal's Update.
- Reimbursement forms in treasurer box

Volunteer Update: Michelle Dinsmoor

- Volunteer opportunities detailed in September newsletter, but here are some highlights
- Need 6-8 volunteers on Thursday 9:30-1:30pm, details were in last week's PTA Newsletter. There will be a 2nd date in April.
- Need a lead for Harvest Festival in October. Amanda and Frank volunteered at the end of the meeting - thank you! Valerie will put them in touch with Lora.
- Need a lead for Carnival in May
- Michelle asked for help with entering PTA volunteer forms. 2 attendees stepped up.

Other Committees

Food Drive - Julie Hays and Colleen McBrinn

- Scheduled from 11/29 - 12/8
- Will need to secure volunteers a little later

Green Team - Colleen McBrinn

- Good with volunteers through mid-November, will need volunteers after that

Providing Staff Food

- Will need to volunteers to supply teachers and staff with food during Fall conferences and during Art and Curriculum Night

Auction - Sunita Thakar

- Found a co-chair! Thank you Frank!
- Amanda also joining the committee
- Theme is Oscars

Back to School Picnic

- **Decision:** Reschedule the Back to School picnic to Friday 9/22.
- **Action:** Valerie to talk to Lora about securing the vendors. Also need to communicate to community.

Other Topics

- Idea on the table to brand/name our mascot. Cool implications to t-shirt and having a mascot costume for events. Action: Lisa suggested that this be discussed with the Climate Team on 9/27 at 2:30pm, possibly woven into Paws for Applause.
- First Walk to School Wednesday is next week on 9/20. Suggestion to promote the first one and explain what it is about.

Meeting adjourned at 9:15am.

Decisions/Approvals	<ul style="list-style-type: none">• Proposal to approve the June 2017 minutes was approved.• Approved last year's (2016-2017) budget report.• Approved this year's (2017-2018) budget.• Decided to reschedule Back to School picnic to 9/22.
Actions	<ul style="list-style-type: none">• Develop a plan to have a deeper discussion about portables• Sunita has a connection and will discuss with Lisa an option for possible Chromebook discount• Valerie will ask the 3 Kinder teachers to make mention of it at BTS Night on 9/14• Valerie to talk to Lora about securing vendors for rescheduled BTS picnic on 9/22. Also need to communicate to community.
Future Agenda	<ul style="list-style-type: none">• Next PTA meeting is Tuesday 10/10 at 6:30pm• Confirm next steps for procuring computer cart• Lisa to discuss volunteer guidelines