

**Forest Park Elementary PTA - General and Board Meeting
November 14, 2017 @ 8:15am
FPE cafeteria**

Attendees: See sign-in sheet attached the last page of minutes for October 10, 2017.

Call to Order: Meeting called to order at 8:20am.

President's Report: Michelle Dinsmoor (sub'ing for Valerie)

- **Decision:** Proposal to approve the minutes from October meeting was approved with all voting in favor
- Food Drive is next month, organized by Colleen and Julie
- Next Walk to School Wednesday in January
- International Festival tentatively scheduled for 3/9/2018. Susan Lee going to Site Council to discuss.
- **Action:** Michelle to talk to Colleen about acknowledging Lorraine doing work on the planters in the next newsletter
- We still need a lead for Carnival in May. **Action:** Lisa to solicit volunteers in her newsletter
- Fundraiser Updates:
 - Charleston Wrap and Laughing Planet are done, still waiting for figures
 - Piccolo Mondo is happening now
 - Action:** Michelle to talk to Valerie about pig races
 - Coming soon: Sales of FPE shirts and water bottles

Principal's Report: Lisa Newlyn not present

- Thanks to the PTA for some recent support – Harvest Festival, Book Fair, food and snacks
- The brick is coming for the undercover area soon. Has been paid for already.
- Connect-to-Kindergarden coming up on 1/25/2018 in the evening. Would be great if there are yard signs. Would love PTA's help in advertising the event and possibly have Valerie come say a few words. **Action:** PTA to discuss action plan at December meeting.
- **Action:** Lisa to follow up with staff to see if there are any room parent gaps
- Lisa to schedule Volunteer Orientations in January
- Next Parents in Equity is 11/27/2018 at 7:30pm
- Our Lost and Found is growing and will put in a plan to donate to Clothing Closet on a regular cadence
- Computer cart has been ordered

Treasurer's Report: Stephanie Chang

- Current balance is \$35,503.35
 - School Directory raised \$1,355
 - Membership donation was \$2,380
 - Fees for OPTA, IRS, DoJ, and AIM insurance has all been paid
- Steph investigated School Pay and there is 3% fee and \$0.30/transaction. Agreed to move forward, despite the fees, as there should be increased revenue associated.
- Ad-Hoc: There is an opportunity to have the Grilled Cheese Machine come for school events for free.
- **Action:** We need to follow up with Valerie on if she connected with Laura a speaker selection for this year
- Month-end (October) reconciliation all tied out.

PTA in Good Standing: Jinny Lam

- **Decision:** Approved the standing rules for FPE PTA
- **Action:** Jinny to reach out to Oregon PTA about needing an extension on training credits

Meeting adjourned at 8:58am.

Decisions/Approvals	<ul style="list-style-type: none"> • Approved the October 2017 minutes • Approved PTA Standing Rules
Actions	<ul style="list-style-type: none"> • Michelle to talk to Colleen about acknowledging Lorraine doing work on the planters in the next newsletter • Lisa to solicit Carnival leads in an upcoming newsletter • Michelle to talk to Valerie about next steps on pig races • Follow up with Valerie on if she connected with Laura a speaker selection for this year • Lisa to follow up with Staff on if every teacher has a room parent • Valerie to discuss speaker selection with Laura
Future Agenda	<ul style="list-style-type: none"> • Next PTA meeting is Tuesday 11/14 at 8:15am <ul style="list-style-type: none"> • Discuss action plan to advertising the Connect to Kinder event in Jan

